

Minutes of the Health and Safety Committee

Monday, May 9, 2011 (at 1:00 pm)

Present: Claire Hardie, John Hardie, Marsha Melnik (chair/recorder), Gord Hamilton, Sean Cumming (Board Liaison)

Regrets: Pauline Walsh

1. a) Minutes of Apr accepted. b) Agenda accepted.

2. Communications from the Board:

Sean reported that the proposed Non-smoking Bylaw will be in the owner's package to be voted on at the next AGM. The committee decided that Gord Hamilton will move the motion and speak to it. He will also find a resident to be the seconder. As well, Gord will rally the troop to get out the votes for the bylaw.

Sean has had informal talks with each individual Board member about setting up a website for the condo.

John/Claire

The response was positive. John/Claire will do a mock up of the web page and cost out the project. John will speak to Carlos about the work done in the past.

Sean

For improved communications from the Board: After each Board meeting, Sean will email Marsha a summary of the discussion that pertained to the H/S Committee.

All members

For improved communication to the Board: Recommendations should include details about rationale, cost, timing etc.

3. Fire Department Evening Workshop (Wed April 20): Claire reported that Ken Jackson gave an excellent presentation. While there were only 5 residents in attendance there was a lively and engaged discussion.

Claire

Claire gave him the Fire Safety Tips that she had put together for his OK which was given. In fact, Ken used them in his presentation. The committee will prepare a package of info (stapling, clipping) that will include the tips and pamphlets left by Ken. They will be distributed to each unit and available in the Meeting Room.

Ken brought to our attention the problem with doors staying open :

Claire

1. Unit doors that are disabled from the automatic closure. Terry will put a reminder in the Newsletter.

Sean

2. Door by the mailboxes is permanently open. Sean will look into this.

4. Floor Captains Session: Claire suggested that before going ahead with the session we should conduct a survey to gage interest. She will arrange for the distribution to each unit.

Claire

5. Survey for the Intercom System: Sean reported that the Board is considering replacing the unit. Marsha suggested that the information from the survey (phone carrier, type of phone) might be useful to the Board. Sean will report back. Survey is on hold until Claire's survey is done (see item 4) and/or it is deemed useful.

Sean

John

6. Emergency Numbers 'business cards': John has costed them at \$58.65 for 250 cards. Sean approved the concept and told John to have the cards printed and to discuss reimbursement with Isan.

- The Committee is on holiday for the month of June -

Next meeting:

Monday, July 11

at 1:00

in the Meeting Room